

Friends of Haddon Wood

CONSTITUTION

The name of the association will be the Friends of Haddon Wood

The association's objectives are :

To assist in maintaining and sustaining Haddon Wood in accordance with the Woodland Trust's Management Plan. To raise funding and instigate maintenance of those parts of the woodland mentioned in the Management Plan but not to be maintained by the Woodland Trust in the future, ie the orchard, wildflower meadow, and pond

Powers and obligations : In furtherance of the objectives but not otherwise the committee may exercise the following powers :

1. To call ad hoc meetings as necessary, either for the Committee, or for the wider group of Friends
2. To initiate fund-raising
3. To decide whether a decision requires consultation with the wider Friends group
4. With an issue needing consultation with the wider group, the Committee will make the final decision having given members a period of 2 weeks for comments
5. To decide to spend money in line with the Management Plan up to £200 without consultation with the wider membership
6. To delegate works
7. Where the Committee membership falls below 7, to co-opt additional members
8. The Committee will comprise three officers: Chair, Secretary and Treasurer, and four additional members, with elections to be held annually.
9. Until decided otherwise, there would be no need for a Vice Chair
10. If members of the wider Friends wish to attend meetings, they may do so if deemed necessary, though without voting rights

Membership :

Any interested party may become a member of the Friends of Haddon Wood.

Subscriptions:

There will be no subscription fees initially though the committee reserves the right to consult on the issue should it be deemed necessary at some future date. Members will be kept informed.

Donations/Contributions

The group shall apply its funds exclusively in pursuit of its objective and in accordance with any conditions or restrictions imposed by people or organisations providing funds to the group.

Officers/Executive Committee :

Chair : Hilary Harrison

Treasurer : Jo Curtis

Secretary : Nell Hunter

Committee :

Hilary Harrison
Rose Hubbard
Gert Schley
Nick Truman
Mark Curtis
Jo Curtis
Nell Hunter

Meetings including Annual General Meeting :

1. The committee will meet quarterly
2. The committee will hold an AGM on or as near as possible to 1st May
3. The committee will give two weeks' notice of a meeting by email and/or telephone

Income and Expenditure

1. Accurate records will be kept by the Treasurer who will report quarterly and utilise the services of an accredited auditor.
2. The Financial Year will run from 1st April to 31st March.
3. There will be 4 approved signatories on the Friends' bank account and two will be required to sign any cheques.

Relationship with the Woodland Trust :

The association will use its best endeavours to remain in regular contact with the Woodland Trust, via email communication and with meetings as appropriate and will work with the WT to further the intentions of the site management plan.

Dissolution of the Association :

Should the association be dissolved, any and all financial assets will be passed to the Woodland Trust specifically for the furtherance of the interests of Haddon Wood.

Rules :

1. Committee members and officers to be elected for an initial term of one year, though may stand for re-election at the AGM
2. The committee must consult with the wider membership on items of expenditure above £200
3. Meetings must be quorate consisting of at least four committee members
4. In the event of a draw, the Chair will have the casting vote

Signatures :

This constitution was adopted on the date written above by the persons whose signatures appear at the bottom of this document.

Signed

Date

Chairperson

Secretary

Treasurer